

## Process for selecting chapter author teams (with proposed schedule)

	Timing	Status	Comments
<b>Selection of CLAs</b>			
Chair and vice chairs (CVCs) draft list of CLAs	by 9/7	done	Developed and used a set of criteria
List of CLAs is reviewed by ES and modified as needed by the CVCs to address ES comments and suggestions	requested 9/7, due by 9/9	done	Received several comments from ES members. Modifications made in response to ES comments
ES-vetted list of CLAs is reviewed by full NCADAC	requested 9/14, due by 9/20	done	
NCADAC comments reviewed by ES and CLA list is modified as needed to produce final CLAs' list on behalf of NCADAC	discuss on 9/21 ES phone call, finalize by 9/28	done	
Final CLAs reported to the NCADAC	9/30	done	Some CLA's still considering whether to accept nominations
<b>Selection of other chapter authors (4 to 6 more per chapter)</b>			
NCADAC members nominate other chapter authors	request on 9/21, due by 9/27	done	Over 400 nominations received
Chair and vice chairs work with CLAs to propose chapter author teams	9/30-10/12	done	List reduced to 4-6 LAs per Chapter
Proposed author teams are reviewed by ES and modified as needed	done at October 13,14 ES meeting in Woods Hole	done	
ES-vetted list of author teams is reviewed by all NCADAC members who send comments to ES	ES list sent out to NCADAC on 10/19, due back by 10/31		
Outreach to proposed LA's to see if there is interest in serving as an LA	10/31 to 11/7		
Chapter author teams are finalized by ES on behalf of NCADAC	week of 11/7, final list sent to NCADAC		
<b>Public announcement of chapter author teams</b>			
Chapter author teams publically announced	Public announcement made at Nov. meeting of NCADAC, notice placed in FR.		